

CONSTITUTION

Association of Mathematics Teacher Educators

Article I – Name

The name of this non-profit association shall be Association of Mathematics Teacher Educators, hereinafter referred to as AMTE.

Article II – Affiliations

AMTE may affiliate with other organizations, subject to the approval of a majority of those AMTE members voting. Voting shall be by ballot sent to all regular members. Ballots may be either electronic or paper. The ballot shall be accompanied by statements supporting affiliation and non-affiliation.

State and/or regional organizations may become affiliates of AMTE, subject to the approval of a majority of the Board.

Article III - Purposes and Goals

AMTE's mission is to promote the improvement of all aspects of mathematics teacher education. AMTE members are persons working in institutions of higher education, whether in education, mathematics, or other related departments, as well as in PK-12 and other educational settings.

The Goals of AMTE are to:

1. promote ongoing professional growth of mathematics teacher educators;
2. promote communication and collaboration among those involved in mathematics teacher education;
3. promote effective mathematics teacher education programs and practices;
4. promote recognition of the ever-increasing impact of technology on mathematics teacher education;
5. promote research and other scholarly endeavors related to mathematics teacher education;
6. advocate for effective policies and practices related to mathematics teacher education at all levels; and
7. advocate for equitable practices, including to support and increase the diversity of mathematics teachers and mathematics teacher educators.

Article IV – Membership

Section 1: Types of Membership

- A. Regular Membership shall be open to all individuals who are interested in the goals of AMTE as stated in Article III. A person shall become a Regular Member in good standing upon receipt of a completed application and designated dues.
- B. Institutional Membership shall be open to all organizations that are interested in the goals of AMTE as stated in Article III. An organization shall become an Institutional Member in good standing upon receipt of a completed application and designated dues.
- C. Student Membership shall be open to all individuals who are interested in the goals of AMTE as stated in Article III, who have not received a doctorate, and are currently enrolled in a college or university.

- D. Emeritus Membership shall be open to all retired individuals who are interested in the goals of AMTE as stated in Article III.

Section 2: Privileges of Members

- A. Regular Members shall be accorded all rights and privileges normally provided members of educational and professional associations including the right to vote, hold office, receive publications, and participate in conferences and meetings.
- B. Institutional Members shall have all the rights and privileges of regular members, except the right to vote and hold office.
- C. Student Members and Emeritus Members shall have all the rights and privileges of regular members.

Section 3: Termination of Membership

- A. A member may resign by submitting a letter of resignation to the Board of Directors or to any member of the Board of Directors. Such resignation shall be effective upon receipt or upon a date specified in the letter of resignation.
- B. Membership shall be terminated upon the non-payment of dues. The Board will determine a grace period, not to exceed three months, wherein a member can renew their membership without loss of membership privileges.

Article V - Elected Officers and Duties

Section 1: Officers

The elected officers of AMTE shall consist of President, Secretary, Treasurer, President-Elect or Immediate Past President and three Members-At-Large.

Section 2: Duties of President

The President shall ensure that the affairs of the AMTE are conducted in accordance with this Constitution, Bylaws, and policies of the AMTE; shall be the presiding officer at the annual business meeting, Board of Directors meetings and any special meetings; shall call special meetings as provided for in Section VII-2 of this Constitution; shall coordinate the activities of standing committees; and shall provide leadership for the attainment of the goals of the AMTE.

Section 3: Duties of President-Elect

The President-Elect shall serve as assistant to the President and assume the office of President in the year following their election. The President-Elect, with the consent of the Board of Directors, shall assume the Presidency during their term of office upon the incapacity or unavailability of the President.

Section 4: Duties of Immediate Past President

The Immediate Past President shall serve as a resource person to the President during the year following the Immediate Past President's term of office as President of AMTE. The Immediate Past President, with the consent of the Board of Directors, shall reassume the Presidency during the year following their term as President upon the incapacity or unavailability of the President.

Section 5: Secretary

The Secretary shall record and maintain a file of the minutes of official meetings of the Association and its Board of Directors and shall be responsible for the correspondence of the Association.

Section 6: Treasurer

The Treasurer shall ensure that all revenues and expenditures of AMTE be in conformity with the Constitution, Bylaws, and policies of the AMTE; shall be responsible for maintaining records of all monies received and paid in the name of the Association; shall maintain the Association's non-profit status; shall transact the financial affairs of the Association upon recommendation of the Board of Directors; and shall prepare financial reports to be presented at the meetings of the Board of Directors and prepare an annual report to be presented at AMTE's annual business meeting.

Section 7: Members-at-Large

The Members-at-Large shall assume those responsibilities determined by the President.

Section 8: Term of Office

The terms of office for the elected officers of AMTE and Members-at-Large shall be three years, except for President-Elect and Immediate Past President who shall serve one-year terms, and the President, who shall serve a two-year term. The Immediate Past President will serve in the first year of the President's term and the President-Elect shall serve in the second year of the President's term. Elected officers of AMTE and the Members-at-Large shall assume office at the end of the annual meeting at which their election is announced. Officers or the Members-at-Large may serve only one term in a specific office.

The President-Elect shall begin their term of office in even-numbered years. The Secretary and Treasurer shall be elected every three years. One Member-at-Large shall be elected each year

The officers and the three Members-at-Large of the Board of Directors will assume office at the end of the Annual Business Meeting at which their election is announced.

Section 9: Vacancies

When a vacancy on the Board of Directors occurs, the remaining Board of Directors shall designate an individual to fill the position for the remainder of the term of office for all Board members other than the President.

Article VI - Organization

Section 1: Board of Directors

The Board of Directors shall consist of the elected officers and shall be the policy-making body of AMTE. The Board also includes ex-officio, non-voting members as described in the By-Laws.

Section 2: Standing Committees

There shall be standing committees of AMTE as provided in the Bylaws of the Association. Standing committee members and standing committee chairpersons shall be appointed by the President of AMTE with the approval of the Board of Directors.

The Nominations and Election Committee shall be a standing committee of the Association.

Section 3: Representatives to Affiliated Organizations

The Board of Directors shall appoint a member in good standing to be the representative to the Organizations to which AMTE is affiliated. The representative must also be a member of the affiliated organization. The term of the representative shall be two years and may be renewed.

Article VII – Meetings

Section 1: Annual Business Meeting

AMTE shall hold an Annual Business Meeting as specified in the Bylaws of the Association. This meeting will be open to all members.

Section 2: Special Meetings

Special Meetings of the Association shall be called by the President at the direction of the Board of Directors or upon petition of the membership as specified in the Bylaws.

Section 3: Board of Directors

The Board of Directors shall meet at least annually, with additional meetings called by the President as necessary.

Section 4: Parliamentary Procedure

Roberts' Rules of Order Newly Revised shall prevail at all Association meetings, except as provided for in the Bylaws.

Section 5: Quorum

Quorum for the Annual Business Meeting and/or Special Meetings of the Association shall be the members present. The membership shall be notified of the time and place of a meeting at least 30 days prior to the annual meeting or any special meeting.

The presence of a simple majority of the officers shall constitute a quorum at Board of Directors meetings.

Article VIII - Nominations and Elections

Section 1: Nominations and Election Committee

The President shall appoint and the Board of Directors shall approve a Nominations and Election Committee as specified in Article VI.

Section 2: Elections

Members of the Board of Directors shall be elected by ballot of the membership as specified in the Bylaws.

Article IX – Referendum

All formal actions taken by the Board of Directors shall be subject to a referendum of the membership in the following manner.

Section 1: Reconsideration

Upon presentation to the Board of Directors of a petition bearing the signatures of a minimum of 10% of the voting members, the Board of Directors shall, at a meeting called within a reasonable time, reconsider its formal action as specified by the petitioners. A membership list can be provided to active members upon written request to the Executive Director.

Section 2: Referendum

If, after reconsideration, the Board of Directors reaffirms its action, that action shall be subject to a ballot of the membership within 30 days of the reconsideration. If a majority of the regular members of AMTE who vote reject the Board of Directors action, that action shall become null and void.

Article X - Amendments to the Constitution

This Constitution may be amended by the following procedure.

- A. Any member(s) may propose amendments.
- B. Proposed amendments shall be submitted to the Board of Directors by the January 1 prior to the annual business meeting.
- C. The Board of Directors shall present for discussion all proposed Constitutional amendments at the Annual Business Meeting. A proposed amendment not presented by the Board of Directors but endorsed by 20% of the Regular Members present at the Annual Business Meeting shall also be considered at the meeting. Proposed Constitutional amendments receiving a majority vote of the Regular Members present at the Annual Meeting shall be submitted to the membership for ratification by ballot within 60 days of the Annual Business Meeting and shall take effect when approved by a two-thirds majority of those Regular Members in good standing who vote.

Article XI - Ratification of the Constitution

This Constitution is ratified when it is approved by 60% of the Regular Members in good standing who vote.

Article XII - Dissolution of AMTE

This Association may be dissolved only at an Annual Business Meeting. Notification of the intention to dissolve the Association shall be sent to all members in good standing prior to the meeting. The resolution for dissolution shall be discussed at the Annual Business Meeting. If the resolution to dissolve the Association is approved by more than 50% of the Regular Members in good standing who vote at the Annual Business meeting, then AMTE shall be dissolved.

Upon any such dissolution of the Association, all its property remaining after satisfaction of all its obligations shall be distributed to one or more nonprofit funds, foundations, or corporations which is organized and operated exclusively for educational purposes and has

established its tax-exempt status under Section 501(C) (3) of the Internal Revenue Code. The determination of how to distribute the funds will be determined at the meeting at which the dissolution of AMTE is decided.

Article XIII - Internal Revenue Code

This association qualifies for 501(c) (3) status under the Internal Revenue Code. As such, this association is organized exclusively for charitable purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code.

Notwithstanding any other provision of these Articles, the association shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax as an organization described in section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future federal tax code.)

Ratified April 1994
Amended February 2000
Amended April 2003
Amended January 2008
Amended June 2008
Modified January 2011
Amended January 2011
Amended February 2022

BYLAWS

Association of Mathematics Teacher Educators

Article I – Membership

Section 1: Application for Membership

Applications for membership shall be submitted in such a manner as the Board of Directors may prescribe. Upon approval of the application by the Board of Directors and upon receipt of dues, the applicant shall become a member as specified in the Constitution, Article IV Section 1 Parts A, B, and C.

Section 2: Dues

The amount of the annual dues for Regular Members shall be established by the Board of Directors subject to approval by a simple majority of those Regular Members in good standing voting at the Annual Business Meeting. Dues for Student Members and Emeritus Members shall be 50% of Regular Member dues. Dues for Institutional Membership for not-for-profit organizations shall be 250% of regular member dues. Dues for Institutional Membership for for-profit organizations shall be 500% of regular member dues. Reduced dues may be provided for special cases to be determined on an individual basis by the Board of Directors. The fiscal year for the Association shall be from July 1 through June 30.

Section 3: Disqualification

Any member delinquent in payment of dues for a period determined by the Board shall have their membership terminated.

Article II – Organization

Section 1: Standing Committees

The President, based on discussion and approval from the Board of Directors, shall appoint standing committees of the Association and standing committee chairpersons, *referred to as Associate Vice Presidents*.

The Nominations and Election Committee shall be a standing committee of the AMTE.

Section 2: Special Committees and Task Forces

Special committees and Task Forces of the Association and their chairpersons shall be appointed by the President with the approval of the Board of Directors on an as-needed basis.

Section 3: Executive Director

The Director of AMTE shall be an appointed member of AMTE who shall maintain the headquarters of the Association and conduct other duties assigned by the President. The Executive Director shall maintain a current and accurate membership list, oversee and approve updates to the website and online management system. The Executive Director shall serve as an ex-officio, non-voting member of the Board of Directors.

The Executive Director shall be appointed by the Board of Directors in an even-numbered year for a term of four years. The Executive Director may serve multiple terms.

Section 4: AMTE Headquarters

The AMTE headquarters, mailing address, and bank shall be determined by the Executive Director of AMTE, with the approval of the Board of Directors.

Section 5: Conference Director (*Associate Vice-President for Conferences*)

The Conference Director shall be appointed by the President with the approval of the Board of Directors for a period of four years and may serve multiple terms.

Section 6: Newsletter Editor(s) (*Associate Vice-President for Newsletter*)

The newsletter editor(s) shall be appointed by the President with the approval of the Board of Directors for a period of two years and may serve multiple terms.

Section 7: Vice-President for Membership Division

The President shall appoint, based on discussion and approval from the Board of Directors, a member in good standing to serve as the Vice-President for Membership. The work of the Vice-President for Membership facilitates the organization's ability to invite, support, and recognize both members and affiliates as active and valued participants in the ongoing work of AMTE. The Vice-President for Membership is charged with the coordination of all membership-related activities of the organization, including the recruitment of members, benefits to members, recognition of members, and maintenance of membership records. The Vice-President for Membership shall also serve as a liaison to AMTE Affiliates, supporting their needs.

Section 8: Vice-President for Professional Learning Division

The President shall appoint, based on discussion and approval from the Board of Directors, a member in good standing to serve as the Vice-President for Professional Learning. The work of the Vice-President for Professional Learning facilitates the organization's ability to support the ongoing mentorship and professional development of its members. The Vice-President for Professional Learning is charged with the coordination of all activities of the organization related to (1) mentoring early career mathematics teacher education faculty and (2) providing regular, meaningful and varied ongoing professional learning opportunities for its members.

Section 9: Vice-President for Publications Division

The President shall appoint, based on discussion and approval from the Board of Directors, a member in good standing to serve as the Vice President for Publications. The work of the Vice President for Publications facilitates the organization's ability to support multiple venues and opportunities for members to share research, practice, and professional expertise through publication. The Vice President for Publications is charged with the coordination of all publication-related activities of the organization, including the organization's newsletter, professional journals, special issues, books, and any other original publications generated by the organization. As part of this work, the Vice President for Publications should develop a plan for generating revenue to further support the goals of this division.

Section 10: Vice-President for Advocacy, Equity, and Research Division

The President shall appoint, based on discussion and approval from the Board of Directors, a member in good standing to serve as the Vice-President for Advocacy, Equity, and Research. The work of the Vice-President for Advocacy, Equity, and Research facilitates the organization's ability to advocate for effective mathematics teaching and learning and to support research that informs the practice of mathematics teacher educators. The Vice-President for Advocacy, Equity, and Research is charged with the coordination of all activities of the organization related to (1) advocating for important and timely issues impacting mathematics teacher education, (2) equipping the organization to make equity an explicit aspect of mathematics teacher education, and (3) supporting mathematics teacher educators in conducting, disseminating, and linking research to practice.

Section 11: Vice-President for Communications and Outreach Division

The President shall appoint, based on discussion and approval from the Board of Directors, a member in good standing to serve as the Vice-President for Communications and Outreach. The work of the Vice-President for Communications and Outreach facilitates the organization's ability to carry out its programs and activities by organizing and supporting AMTE's efforts to communicate information and resources to its members, sponsors, and donors. The Vice-President for Communications and Outreach is charged with the coordination of all marketing, media and sponsorship-related activities of the organization, including AMTE's online presence, sponsorship campaigns and opportunities, and marketing the brand of AMTE in the public arena.

Section 12: Vice-Presidents' Term of Service

All Vice-Presidents shall serve as ex-officio (non voting) members of the Board of Directors for a three-year term of service, with the possibility of renewal.

Section 13: Board of Directors

The elected officers (President, President-Elect or Immediate Past President, Secretary, Treasurer, and three Members-at-Large) serve as voting members of the Board. Ex-officio, non-voting members of the Board include the Executive Director, and the Vice-Presidents of the divisions for Membership; Professional Learning; Publications; Advocacy, Equity, and Research; and Communications and Outreach.

Article III – Meetings

Section 1: Annual Business Meeting

There shall be an Annual Business Meeting during the time and at the place of the AMTE Annual Conference. All members shall receive written notice of the Annual Business Meeting at least 30 days in advance.

Section 2: Special Meetings

Special Meetings of the Association shall be announced to the membership at least 30 days in advance. A special meeting may be called by the President at the direction of the Board

of Directors or by a petition of 20% of the members. A Membership list can be provided to active members upon written request to the Executive Director.

Article IV – Elections

Section 1: Nominations and Election Committee

The Nominations and Election Committee shall solicit the names of members in good standing to serve as candidates for members of the Board of Directors, shall prepare a slate of nominees for positions on the Board of Directors.

Section 2: Nominations

Any regular member in good standing may be nominated to serve as a member of the Board of Directors. Any member may nominate themselves by notifying the Chairperson of the Nominations and Election Committee. A regular member in good standing may be suggested for nomination by another member of the Association. All such suggestions for nomination shall be received by the Chairperson of the Nominations and Election Committee by October 1 prior to the election.

Section 3: Elections

A ballot shall be sent to each member annually, at least 30 days prior to the Annual Business Meeting. Ballots may be either electronic or paper. The ballot will contain at least a brief biography of each candidate. The election results shall be announced at the Annual Business Meeting.

Article V - Amendments to the Bylaws

The Bylaws may be amended by the following procedure.

- A. Any member(s) may submit proposed amendments to the Board of Directors prior to January 1.
- B. The Board of Directors shall present for discussion at the Annual Business Meeting all proposed amendments to the Bylaws. A proposed amendment may also be presented at Annual Business Meeting by any member in good standing.
- C. A proposed amendment presented by a member and endorsed at the annual meeting by 20% of the members in good standing present at the meeting shall be considered at that meeting.
- D. If approved by the Board of Directors and a majority of the Regular Members present at the Annual Meeting, an amendment shall take effect immediately.
- E. Amendments not approved by the Board of Directors that receive a majority vote of the Regular Members present at the Annual Meeting shall be submitted to the membership for ratification by ballot within 60 days of the Annual Business Meeting and shall take effect when approved by 60% of those Regular Members in good standing who vote.

Amended:
June 30, 1998
February 2000

April 2002
January 2008
June 2008
January 2011
February 2017
February 2022