

**Kentucky Association of Mathematics Teacher Educators (KAMTE)
Constitution and By-laws**

Article I. Name

The name of this organization shall be the Kentucky Association of Mathematics Teacher Educators.

Article II. Purpose

The purposes of this nonprofit organization shall be the following:

1. To provide a vehicle for such purposes as addressing concerns, disseminating information and research, promoting effectiveness, and coordinating efforts in the preparation and continuing development of teachers of mathematics.
2. To promote excellence in the preparation and continuing development of teachers of mathematics.
3. To advocate for high quality mathematics education for all.
4. To establish collaborative working groups of mathematics teacher education professionals.

Article III. Coordination and Affiliation

Section 1. Affiliation

This organization shall be an affiliate of the national nonprofit organization Association of Mathematics Teacher Educators (AMTE). Each year, the president will be responsible to renew the affiliation.

Section 2. Coordination

This organization shall work with the Kentucky Council of Teachers of Mathematics, Kentucky Section of the Mathematical Association of America, the Kentucky Center for Mathematics, and other organizations as appropriate, in matters of common interest.

Article IV. Membership and Dues

Section 1. Membership

Membership in this organization is open to those persons who participate in facilitating the preparation and continuing development of teachers of mathematics in Kentucky.

Section 2. Dues

Annual dues shall be due and payable on or after January 1 for the membership year, January 1 to January 1. Dues will be set by the Executive Board each year.

Article V. Officers

Section 1. Elected Officers

The elected officers of this organization shall be a President, a President-Elect, a Secretary, and a Treasurer.

Section 2. Executive Board

The Executive Board shall consist of the elected officers, the immediate Past President, and two at-large representatives. The at-large representatives will be appointed to the Executive Board by the elected officers. These representatives are to be selected to insure diversity of constituency and opinion.

Section 3. Vacancies

In case of a vacancy in the office of the President, the President-Elect shall succeed to the presidency. All other vacancies on the Executive Board shall be filled for the unexpired term by vote of the members of the Executive Board.

Article VI. Meetings

There shall be at least one meeting of this organization each year.

Article VII. Amendments

This constitution may be amended at any regular meeting of the organization by a two-thirds (2/3) vote of the members present and voting, provided the members have been notified of the proposed amendment(s) at least thirty (30) days prior to the voting.

Article VIII. Dissolution

In the event that this organization is dissolved, any assets existing at that time shall be transferred to the nonprofit organization, The Kentucky Council of Teachers of Mathematics.

BY-LAWS

Article I. Elections, Duties of Officers, and Terms of Office

Section 1. Elections

1. Not later than April 15, the President, with the advice of the Executive Board, shall appoint a nominating committee composed of three members of the organization. No two members of this nominating committee shall be from the same institution. The nominating committee shall propose the names of at least two members as candidates for each elected office.

2. The Secretary shall prepare a ballot including the names proposed by the nominating committee, with space for write-in candidates. These ballots shall be distributed no later than May 10, one to each member. Elections must be completed by June 1.

3. Candidates for each office shall be elected by a majority of the votes cast.

Section 2. Duties

The duties of the elected officers shall be as follows:

1. President

a. To prepare and disseminate the agenda for and preside at the meetings of the organization and the Executive Board.

b. To administer the affairs of the organization.

c. To serve as liaison to the national AMTE.

2. President-Elect

a. To fill the chair of the President in the absence of the President.

b. To assist in the administration of the organization.

c. To coordinate with the Executive Board to oversee the website.

3. Secretary

a. To record and maintain a file of the minutes of official meetings of the association and the Executive Board.

b. To conduct elections between May 10 and June 1.

c. To maintain a roster of the membership of the organization.

d. To distribute copies of any proposed constitutional amendment(s) or change(s) in the by-laws to members at least thirty (30) days prior to the next meeting of the organization.

e. To post a copy of the corrected constitution after any amendment or revision to the constitution or by-laws on the organization's website.

4. Treasurer

a. To be in charge of all receipts and disbursements of the organization.

b. To give to the organization an annual financial report, a membership report, and any other reports as required by the President.

c. To present all records and accounts for audit as directed by the Executive Board.

5. Past President

- a. To fill the chair of the President in the absence of the President and President-Elect.
- b. To participate in Executive Board meetings and decisions.

Section 3. Term of Office

1. The President-Elect shall be elected annually and will serve as President and Past-President in subsequent years. The terms of President-Elect, President and Past-President will be one year.
2. The Secretary shall be elected on even-numbered years for a two-year term.
3. The Treasurer shall be elected on odd-numbered years for a two-year term.
4. The Executive Board will appoint one new at-large representative each year. The at-large representatives shall serve a two-year term.
5. Terms will run from September 1 to August 31.

Article II. Dues

The annual dues of this association shall be set by the Executive Board.

Article III. Committees

The President shall appoint such committees as the President deems necessary to conduct the affairs of this organization.

Article IV. Meetings

There shall be at least one (1) meeting of this organization during each membership year, the dates and location to be determined by the Executive Board.

Article V. The Executive Board

Section 1. Functions

The Functions of the Executive Board shall be the following:

1. To recommend policies for consideration of the organization.
2. To execute policies approved by the organization.
3. To assume responsibility for the general administration of the affairs of the organization.

Section 2. Meetings

The Executive Board shall meet at least twice annually and at such other times as the President directs. Actions of the Executive Board shall be reported as appropriate.

Section 3. Quorum

Four members of the Executive Board shall constitute a quorum.

Article VI. Amendments

These by-laws may be amended by a two-thirds (2/3) vote of the members voting, provided the proposed amendment(s) has been presented in writing and the members have been notified of the proposed amendment(s) at least thirty (30) days prior to the voting.

Article VII. Parliamentary Authority

This organization shall conduct its meetings according to *Robert's Rules of Order, Revised* in all points not expressly provided for in the constitution and by-laws of this organization.

Article VIII. Policies

Any statement to the public made in the name of this organization must be approved by the Executive Board.