**Chairperson**

**Associate Professor or Full Professor (Tenured)**

**Department of Mathematics**

**College of Science, Technology, Engineering, and Mathematics**

**Primary Responsibilities**

To chair a department with a dedicated faculty and staff which serves the university community as a whole. To provide the leadership and vision necessary to grow and enhance the department’s academic programs. To fulfill the roles and responsibilities of a chairperson as defined in the Faculty Handbook (<https://semo.edu/facultysenate/handbook/index.html>).

**Chairperson Assignment:**The workload in the department will include teaching six credit hours per regular term in the area of expertise and six hours devoted to administrative responsibilities. Administrative responsibilities include (but are not limited to):

* Administration of 15 full-time faculty and staff members, and approximately 50 undergraduate students
* Administration and oversight of undergraduate programs in Mathematics
* Administration and oversight of Math Pathways courses for all majors on campus
* Officially representing the department's interests both on-campus as well as off-campus
* Administration of facilities, personnel and budget
* Demonstration of leadership in keeping with the University's mission and strategic plan
* Developing strategies for recruiting and retaining students
* Ensuring that the academic needs of students are met
* Coordinating the hiring of faculty and staff
* Interacting with community colleges and high schools
* Working with other departments

**Faculty Responsibilities**

* Teaching, engaging in scholarly activities, and performing service to the institution and profession

**Required Qualifications:**

* Ph.D. in Mathematis with a preference for those with a Mathematics Education background (Degree must be from a regionally accredited or internationally accredited, or government-certified university)
* Demonstrated excellence in teaching, research, and service sufficient to merit the rank of associate professor or professor with tenure. Experience with math education is a plus.
* Excellent communication skills
* Evidence of successful administrative and leadership experience
* Demonstrated commitment to collegiality when interacting with others within the University community
* Demonstrated commitment to maintaining a high level of faculty morale and enthusiasm

**Southeast Missouri State University**is interested in recruiting academic leaders with a commitment to excellent undergraduate and graduate education grounded in the teacher-scholar model.  Successful candidates will demonstrate the ability to facilitate the development of innovative curricula and delivery strategies, including traditional, blended, and online formats, and initiatives promoting student success, retention, and degree completion.

**Application Deadline:** The position is available August 1, 2023. To ensure full consideration, applications must be received by **May 30, 2023.**

**To Apply:**  Submit the following items online at <https://www.schooljobs.com/careers/semoedu/promotionaljobs>

* Letter of interest addressing all position required qualifications
* Current curriculum vitae
* Statement on teaching philosophy
* Statement on research interests
* Unofficial copies of transcripts (official transcripts are required when offer of employment is accepted)
* Names and contact information of three current, professional references

**Departmental Information:**The Department of Mathematics includes 15 full time faculty and staff members serving both undergraduate and graduate students. Information about the department may be accessed at <https://www.semo.edu/math/>.

**University Facts:** Southeast Missouri State University is a comprehensive regional state university with five colleges, approximately 10,000 students, and a faculty and staff of approximately 1,000.  Southeast, a moderately selective institution, offers baccalaureate, masters and specialist degrees.  Cape Girardeau, a historic city overlooking the Mississippi River, is the hub of a thriving county with a population of approximately 82,000.  Serving a region of more than 500,000 people, it is the largest center for retail, medical, manufacturing, communications, and cultural activities between St. Louis and Memphis.

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