



POSITION: Afterschool Math Instructor (Algebra or SAT Math)

LOCATION: New York, NY or Brooklyn, NY

CLASSIFICATION: Part-time

PROGRAM

SEO Scholars is a free eight-year academic program that helps get talented, low-income public high school students to and through college.

JOB DESCRIPTION

SEO Scholars seeks additional **math educators** to implement a rigorous, college prep curriculum for our motivated and driven high school students. We are looking for passionate educators with a student-centered approach to teaching and learning.

- **Teach a rigorous, inspiring curriculum!**
 - All lesson plans and all curricular materials are provided
- **High-quality professional development and training**
 - SEO provides professional development, individual coaching, and opportunities to engage with other instructors in a collegial, inspiring environment that encourages reflection and growth.
- **Promote depth of understanding along with skill acquisition**
 - Instructors are considered thinking coaches and facilitators of learning who support students' deep engagement with course content.

RESPONSIBILITIES

- **Teaching Load** - Teach two Math hours (same lesson both hours) per afternoon (Tuesdays, Wednesdays and Thursdays). Over the course of the week, you will teach one lesson plan to six different small groups of students.
- **Attendance & Punctuality** - Commit to teach on all scheduled days of programming, arrive to programming on time (30 min before first class), and attend all meetings as scheduled by staff.
- **Careful Preparation** – Read and annotate all lesson materials prior to teaching.
- **Instruction** - Follow the required lesson plans and meet lesson objectives. Meet criteria for rigorous instruction.
- **Feedback** – Provide written feedback on at least five students per week.
- **Abide by all SEO Procedures and Policies.**

SCHEDULE

Fall semester weekday classes begin in late September and run through mid-December. Classes meet on **Tuesdays, Wednesdays, and Thursdays** from **4:30 – 6:30 PM**. Instructors lead 2 one-hour classes of 10-12 students each day for a total of 6 classes per week.

LOCATIONS

Weekday afterschool programming is held at four different sites, depending on grade level. Three of our sites are in Lower Manhattan (one site is the SEO office), and our third site is in Downtown Brooklyn. We do our best to match instructors with the more convenient location, but cannot guarantee instructors their site preference.

QUALIFICATIONS

The ideal candidate:

- Has NYC-based high school teaching experience and a genuine love for teaching
- Has expertise and depth of knowledge in either ELA/social studies or math content
- Is passionate about student learning and completely dedicated to students' success
- Strong interpersonal and communication skills
- Is an energetic, reflective, and conscientious teacher looking to join a supportive and diverse community committed to securing social justice through education
- Is motivated and inspired by SEO Scholars' mission

COMPENSATION

Saturday Academy Instructors are compensated at a *per diem* rate of **\$100 (\$300 per week)**. The per diem rate includes all preparation, teaching hours, orientation, emails, and completion of anecdotes.

TO APPLY

Please apply through our website: <http://scholars.seo-usa.org/join-us/teach/>

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